Course Outline
Course Version: 97
Course Duration: 5 Day(s)
Publication Date: 06-06-2013
Publication Time: 1134
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SAP BusinessObjects Planning and Consolidation, version for SAP NetWeaver is a robust planning and consolidation application that can meet all of your budgeting, planning, consolidation, and reporting requirements. It supports the full array of top-down and bottom-up financial and operational planning needs as well as consolidation processes necessary to ensure the smoothest, most timely financial close possible — all through a single system. As a result, you gain the confidence to meet increasingly stringent regulations and reporting requirements across the globe.

**Target Audience**

This course is intended for the following audiences:

- Project team members and consultants with a basic knowledge of Business Warehouse, SAP BusinessObjects Planning and Consolidation, and consolidation within accounting.

**Course Prerequisites**

**Required Knowledge**
- Practical knowledge of consolidation accounting

**Recommended Knowledge**
- BPC420 or BPC430
- BW310

**Course Goals**

This course will prepare the participant to:

- Set up and perform legal consolidation using SAP BusinessObjects Planning and Consolidation for NetWeaver.

**Course Objectives**

After completing this course, the participant will be able to:

- Set up the Dimensions and Models
- Prepare the dimension properties
- Collect the transaction data
- Configure balance carry forward and reclassification
- Set up and test journal templates
- Configure currency translation
- Use data controls
• Configure elimination business rules
• Report and analyze the data during and after the process
Unit 1

Introduction

Unit Overview
This unit teaches you the primary features of SAP BusinessObjects Planning and Consolidation, the key terms, the features, the implementation guidelines, and the delivered content. You will also get to know the Excel Interface of the EPM add-in.

Lesson: Introducing the Benefits, the Interfaces, and the Components

Lesson Objectives
After completing this lesson, the participant will be able to:

• Explain the key terms
• Discuss the benefits of SAP BusinessObjects Planning and Consolidation
• Describe the components
• Identify the most important features of SAP BusinessObjects Planning and Consolidation

Lesson: Introducing the Excel Interface of the EPM add-in

Lesson Objectives
After completing this lesson, the participant will be able to:

• Create an EPM add-in connection
• Describe the features of the EPM add-in ribbon
• Define default values for dimensions with the EPM Context Bar
• Build a simple report

Lesson: Implementing SAP BusinessObjects Planning and Consolidation

Lesson Objectives
After completing this lesson, the participant will be able to:

• Discuss the implementation process
• Describe business requirements in general for SAP BusinessObjects Planning and Consolidation
Lesson: Using the IFRS Starter Kit

Lesson Objectives
After completing this lesson, the participant will be able to:

• Explain the advantages of the IFRS Starter Kit.
• Access more information if needed.
Unit 2

Creating the Structures

Unit Overview
In this unit you will learn about Environments, Models, Dimensions, and their Properties. This implementation phase of a project would normally be carried out after gathering the business requirements.

You will also learn about the balancing logic that is used in consolidation.

Lesson: Setting up Environments and Master Data

Lesson Objectives
After completing this lesson, the participant will be able to:

• Describe Environments
• Create Dimensions
• Add Properties
• Create Hierarchies

Lesson: Creating Models for Consolidation

Lesson Objectives
After completing this lesson, the participant will be able to:

• Create models for legal consolidation
• Explain the Model Types
• Describe how Models reference each other

Lesson: Creating Consolidation Logic

Lesson Objectives
After completing this lesson, the participant will be able to:

• Explain how to use the three types of logic
• Specify how logic is used to run consolidation tasks
• Identify examples of how to use balancing logic
Unit 3

Preparing for Elimination

Unit Overview
In this unit we will start off with the methods to bring data into SAP BusinessObjects Planning and Consolidation such as via flat file and InfoCube to InfoCube loads.

Then, you will learn how to set up journal templates, control journal activities, create journal postings, and run reports.

Next you will use the balance carry forward and reclassification business rules.

Then, we will discuss the reasons to do currency translation, and then you will configure and execute the business rules on live data.

Lesson: Importing Flat File and InfoCube Data

Lesson Objectives
After completing this lesson, the participant will be able to:

• Import transaction data from flat files
• Import transaction data from BW InfoProviders
• Explain the Merge, Replace and Clear, and Append options
• Discuss data requirements for consolidation

Lesson: Configuring Balance Carryforward

Lesson Objectives
After completing this lesson, the participant will be able to:

• Discuss the business scenario
• Describe the components
• Configure the business rules
• Run balance carryforward
Lesson: Reclassifying Data

Lesson Objectives
After completing this lesson, the participant will be able to:

• Discuss when to use reclassification
• Describe the components
• Configure the business rule
• Run reclassification
• Verify the results

Lesson: Using Consolidation Central

Lesson Objectives
After completing this lesson, the participant will be able to:

• Explain how to use the Consolidation Monitor
• Determine when to use Full vs. Incremental Processing
• Describe the Controls Monitor
• Discuss the Journals Workspace
• Describe the Ownership Manager

Lesson: Setting up Journals

Lesson Objectives
After completing this lesson, the participant will be able to:

• Explain how to use journals in a controlled scenario
• Execute journal reports
• Build a journal template
• Describe the journal settings
• Create journals in one or several periods at once

Lesson: Translating Local Currency

Lesson Objectives
After completing this lesson, the participant will be able to:

• Discuss the high level concepts of currency translation
• Configure the business rules
• Review the results and explain the calculations
Unit 4
Configuring Eliminations

Unit Overview
In this unit we will discuss the reasons for performing consolidation of investments, why you may want to automate it using SAP BusinessObjects Planning and Consolidation and then you will configure the system and execute COI on live data and report on the results.

We will also learn about the Intercompany Matching application. We will also discuss the basic concepts of eliminating inter unit activity, we’ll configure the system, test it, and report on the results.

Lesson: Reviewing Ownership Terms and Concepts
Lesson Objectives
After completing this lesson, the participant will be able to:
• Discuss the concepts of Consolidation of Investments

Lesson: Using the Ownership Manager
Lesson Objectives
After completing this lesson, the participant will be able to:
• Personalize the Ownership Manager
• Create an ownership hierarchy
• Copy Ownership data to a different category and time
• Execute Ownership calculations

Lesson: Eliminating Ownership - Purchase Method
Lesson Objectives
After completing this lesson, the participant will be able to:
• Describe what the Business Rules do
• Configure business rules for a Purchase method scenario
• Identify the key dimensional properties
• Explain the results of the elimination job
Lesson: Eliminating Ownership - Equity and Proportional Methods

Lesson Objectives
After completing this lesson, the participant will be able to:
• Configure business rules for an Equity and Proportional method

Lesson: Matching Intercompany

Lesson Objectives
After completing this lesson, the participant will be able to:
• State the possible reasons to use a separate Model for Matching
• Configure business rules to book differences
• Discuss the master data, properties, logic, and packages required
• Describe the output generated

Lesson: Eliminating Intercompany Receivables and Payables

Lesson Objectives
After completing this lesson, the participant will be able to:
• Configure business rules for the Receivables and Payables elimination
• Recite the business reasons for eliminating intercompany activity

Lesson: Setting up InterCompany (US) Elimination

Lesson Objectives
After completing this lesson, the participant will be able to:
• Configure the US Elimination Business Rule for Revenue and Cost
• Describe the required master data properties
• Discuss the possibility of using this rule for managerial accounting
Unit 5

Creating Controls and Business Process Flows

Unit Overview
In this unit you will configure the Controls business rules and execute them from the Controls Monitor. You will also build and use a sample Business Process Flow for Consolidation.

Lesson: Using the Controls Monitor and Validating Data

Lesson Objectives
After completing this lesson, the participant will be able to:

• Define controls, control sets, and assignments
• Execute controls from the monitor
• Explain the status information displayed
• Use linked documents to easily access root cause information

Lesson: Creating Consolidation Business Process Flows

Lesson Objectives
After completing this lesson, the participant will be able to:

• Create a Business Process Flow
• Run a Business Process Flow